



CA TRAINING AND CERTIFICATION

In the past few years, there has been a lot of talk about certification for chiropractic assistants. In fact, many insurance payers have policies against paying for certain therapies unless performed by an assistant who is trained and certified. A few states require CA's to be certified, and these certification programs are usually comprised of training in mostly therapies and modalities. This is because those are services that insurance payers are reimbursing healthcare providers for. These are also procedures that affect a patient's health and recovery. Therefore, they should be performed by trained and competent individuals.

Although certification is not yet a requirement in Oklahoma, OSCIPA wanted to ensure that if/when it is required, a quality program would be in place for our members to take advantage of. That is why we have partnered with an organization called Professional Online Education and its founder Dr. Rosalind Canham to offer a 24-hour training program that gives the CA 16 hours of back-office education and training. The other 8 hours focus on topics such as charting, medical terminology, spinal anatomy, and philosophy, to name a few. Oregon, Arizona, South Dakota, and Iowa already use this program for their state requirements. This program is co sponsored by New York Chiropractic College and is a self-paced, web-based course that calculates the hours that each CA is logged on and in a module. Each section includes reading material about the topic, practice exercises, critical thinking questions, and a test at the end. The cost for this program is \$149 per CA for OSCIPA members and \$249 per CA for non-members.

We understand that it can be a huge challenge for you to find and retain a professional office team. Training new CA's and dealing with frequent turnover is costly, time consuming, and affects your bottom line. The most successful offices are those that invest in their staff. Trained, quality individuals are more productive and reflect a more professional image on your clinic. If you would like to take advantage of this training program, we have attached a registration form that each CA can complete and fax to OSCIPA. This can also be found on our website (www.oscipa.com). For a quicker registration process, you can call or email our office to receive the OSCIPA member discount code for online registration at www.professionalonlineeducation.com. Attached is an outline of the modules and topics included in this program. These were created just for Oklahoma chiropractors by Professional Online Education. For more information, contact Amy at 918-641-0444 Ext 5 or amy@oscipa.com.

CHIROPRACTIC ASSISTANT WEB-BASED TRAINING

OKLAHOMA 24-HOUR COURSE OUTLINE

Module 1 & 2:	Chiropractic Principles & Professional Standards (2 Hours)
Module 3:	Medical Terminology (1 Hour)
Module 4:	Medical Records (1 Hour)
Module 5:	Record Keeping (1 Hour)
Module 6 & 7:	Office Skills & Understanding Insurance (2Hours)
Module 8:	Spinal Anatomy (1 Hour)
Module 9:	Diagnostic Studies (1 Hour)
Module 10:	Vital Signs (1 Hour)
Module 11:	Physiotherapy Overview (1 Hour)
Module 12:	Surface & Underwater Ultrasound (1 Hour)
Module 13:	Range of Motion (1 Hour)
Module 14:	Massage Basics (1 Hour)
Module 15:	Low Volt Electrical Muscle Stimulation (1 Hour)
Module 16:	High Volt EMS & Interferential Current (1 Hour)
Module 17:	Heat (1 Hour)
Module 18:	Cryotherapy (1 Hour)
Module 19:	Traction & Decompression (1 Hour)
Module 20:	Cervical Therapeutic Exercise (1 Hour)
Module 21:	Lumbar Therapeutic Exercise (1 Hour)
Module 22:	Thoracic Exercises (1 Hour)
Module 23:	Structural Management of Postural Conditions (1 Hour)
Module 24:	Neuromuscular Re-Education (1 Hour)

OKLAHOMA WEB-BASED CA TRAINING

REGISTRATION FORM:

Complete and Mail or Fax Form to:

OSCIPA
5350 E 46th St, Ste 122
Tulsa, OK 74135
918-641-0444: ph
918-641-0665: fax

Office Name/DC Name

Office Address

City, State, Zip

Student Name

Student Name

Student Name

Phone

Fax

Email Address

Total # of OSCIPA CA's (____) x \$149 = _____

Total # of Non OSCIPA CA's (____) x \$249 = _____

Total Amount: _____

Method of Payment

Visa / Amex / Mastercard

Check (payable to Professional Online Education)

Cardholder Name

Credit Card Number

Exp Date

Billing Address

City, State, Zip

CVC Code

Signature